



INSTITUT BANK-BANK MALAYSIA (35880-P)

Wisma IBI, No.5 Jalan Semantan, Damansara Heights, 50490 Kuala Lumpur

Tel: 03-20938803 Fax: 03-20952322 Website: www.ibbm.org.my E-mail: GRACE2008@ibbm.org.my

GRADUATION & AWARDS CEREMONY 2008

DATE : **MAY 24, 2008**
VENUE : **GRAND BALLROOM
SHANGRI-LA HOTEL, KUALA LUMPUR**
TIME : **10.00A.M.**
(GRADUATES MUST ARRIVE FOR REGISTRATION BY **8.00A.M. SHARP**)

REGISTRATION
CLOSING DATE : **MARCH 31, 2008**

NOTES:

- The registration fee is **RM80.00 per graduate/prize winner** (includes refreshments and one graduation photograph). For your guests, you will be required to pay an additional **RM95.00 per pax**.
Note: Children below 10 years of age will not be allowed into the Grand Ballroom.
- Please complete this form and post it to:
The Graduation and Awards Ceremony 2008 Committee
Institut Bank-Bank Malaysia
Wisma IBI, 5 Jalan Semantan,
Damansara Heights
50490 Kuala Lumpur
- All graduates are **required** to paste 1 passport-sized photograph on the form and enclose **another** passport-sized photograph with the form. Please write your name, membership number and qualification at the reverse side of the photograph that you are enclosing.
- Forms received **after March 31, 2008** will **not** be accepted. Incomplete registration forms or incorrect fee enclosed may cause your registration to be rejected. Withdrawal is **NOT** allowed after the closing date.
- Please email us at GRACE2008@ibbm.org.my or call Ismail(ext.145)/ Asri(ext.126)/ Nareish(ext.150)/ Jane (ext.115)/ Fadzlinda(ext.123)/ Valentine(ext.130) at 03-2093 8803 to confirm our receipt of your registration form. Proof of postage will not be considered as proof of receipt.
- Please log on to <http://www.ibbm.org.my> for more information on the ceremony.
- Attending graduates and prize winners will receive further administrative details by April 2008.

QUALIFICATION CODES

DBFS	Diploma in Banking and Financial Services	CIAFIN	Certificate in Internal Auditing for Financial Institutions
CCP	Certified Credit Professional	PKMC	Pasaran Kewangan Malaysia Certificate
CDCS	Certified Documentary Credit Specialist	CRP	Certified Risk Professional
BBus	Bachelor of Business (Banking and Finance)	ACE	Advanced Credit Enhancer

IBBM GRADUATION & AWARDS CEREMONY 2008 REGISTRATION FORM

PART A: PERSONAL DETAILS

Tick ✓ / fill in the blanks where applicable

Name (as per NRIC) : _____

Membership No : _____ NRIC No: _____ Male Female

Current Employer : _____

Correspondence : Home Office
Address : _____

Contact Details : (O) _____ (H/P) _____ (H) _____
(Fax) _____ (E-mail) _____

Paste your
passport-sized
photo here

PART B: QUALIFICATION DETAILS

**Tick ✓ where applicable **Fill in the blanks if applicable*

* Graduate of (in year 2007)	DBFS	CIAFIN	CCP Consumer	CCP Business	CDCS	PKMC	CRP	BBus
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** Subject Prize Winner for : _____ **Best Overall Candidate for : _____

PART C: ATTENDANCE

Tick ✓ / fill in the blanks where applicable

Attending
No. of guests: Nil One or more. Please specify no.: _____

Not Attending [Note: Collection / despatch of certificate only **after** May 24, 2008]

- I shall come personally to IBBM to collect my certificate.
- I authorise _____ NRIC No. _____ to collect my certificate on my behalf, and this person will bring along a letter of authorisation from me.
- I request the certificate to be despatched to me by registered post to the correspondence address stated in Part A above. (The Institute takes no responsibility for certificates lost in the mail and no replacement will be issued.)

Note: If the certificate collection instruction is not given, your certificate will be sent via registered post to your last known address.

PART D: PAYMENT

*Tick ✓ or fill in the blanks where applicable, *Delete where applicable*

My payment is **sponsored** by my employer. (Your employer has been invited to sponsor your attendance to the Graduation and Awards Ceremony. Please **check with your employer on the sponsorship** before you submit any payment to IBBM.)

Enclosed is my *cheque/draft/money order/postal order No. _____ for RM _____ (payable to Institut Bank-Bank Malaysia). *Please include 50sen as bank charges for outstation cheques. Do **not** include any other fees in your payment of registration fee.*

I authorise IBBM to debit my *VISA/MasterCard for RM _____.

Credit Card No. - - - Expiry Date (MM/YY) /

 Cardholder's name

 Cardholder's signature

PART E: DECLARATION

I declare that the information in this form is true and correct, and that I have read and understood the notes on the reverse side.

Signature: _____

Date: _____